

Newfoundland and Labrador Psychology Board

P.O. Box 8275, Station A, St. John's, NL A1B 3N4

website: <http://nbep.info>

APPLICATION FOR REGISTRATION UNDER THE PSYCHOLOGISTS ACT OF THE PROVINCE OF NEWFOUNDLAND AND LABRADOR

(To be used for all applications received after June 18, 2001.)

INTRODUCTORY NOTES

AN APPLICATION TO THE BOARD CONSISTS OF THE FOLLOWING:

- a. A completed application form where all questions are fully answered to the satisfaction of the Board and where the form is filed with the Board
- b. Official transcripts and certificates for graduate degrees (plus undergraduate transcripts if applying with a master's degree only) which have been received by the Board directly from the awarding university or institution.
- c. Original documents supporting applications based on registration, licensure or certification in another jurisdiction have been received by the Board.
- d. A Certificate of Conduct from local authorities (e.g., Royal Newfoundland Constabulary, Royal Canadian Mounted Police) is forwarded to the Board.
- e. Completed assessor's and/or referee's forms are received by the Board.
- f. The application fee of CAN \$125.00 is received by the Board.
- g. Please note that the Board has the right under the Psychologists Act, 2005, to require the presentation of additional information necessary to evaluate an application.

Important Notes Concerning Registration Procedures and Employment:

1.No person may put themselves out to the public as a psychologist or as a person practicing psychology prior to a Board decision of registration. As the Board generally meets at monthly intervals, the lead time involved in obtaining registration must be taken into account by applicants who are seeking/applying for employment.

2.Before a file can be finalized, ALL materials must be received and assessed. If documents are sent by fax or copy for assessment with originals to follow (e.g., transcripts), the Board may assess these documents, however registration itself will be contingent on receipt of satisfactory, original documents.

3.The \$125 application fee is for assessment of credentials only. When the file is complete and the Board assesses the applicant's credentials as satisfactory, registration is not final until the \$250 registration fee (\$125 after July 1 of a calendar year) is also received.

KIT # _____ (For office use)

APPLICATION # _____ (For office use)

I. IDENTIFICATION

1. Name in Full:
2. Date of application:
3. Home address: _____ Phone: (____)

4. Business address: _____ Phone: (____)

5. E-mail:
6. Duration of current period of residence in Canada (If not Canadian citizen or landed immigrant):
_____ Years, _____ Months.
7. a) In which area(s) of psychology do you consider yourself to be working?

_____ Clinical	_____ Educational/School
_____ Counselling	_____ Industrial
_____ Developmental	_____ Other (please specify)

b) In which activity or activities?

_____ Administration	_____ Professional practice
_____ Consulting	_____ Teaching
_____ Research	_____ Other (please specify)

II. ATTESTATION

Please review the following statements and sign below.

1. I have reviewed the Canadian Code of Ethics for Psychologists, the Board's Standards of Professional Conduct, 2005, and the Practice Guidelines for Providers of Psychological Service. I attest that I am adhering to them and shall continue to do so.
2. I have not been found guilty of a crime in any jurisdiction. (*If you have been convicted of a crime, or crimes, cross out this statement and initial.* Please list any convictions on a separate sheet of paper. Note: a conviction does not necessarily exclude an applicant from registration.)
3. There is, or are, no criminal proceeding, or proceedings, against me in this or any other jurisdiction which is yet to be resolved. (*If there is, or are, a criminal proceeding or proceedings, cross out this statement and initial.* Please list any proceedings on a separate sheet of paper. Note: a criminal proceeding does not necessarily exclude an applicant from registration.)
4. I understand that the Board may request any further information it may consider necessary in order to evaluate this application.
5. I certify that all statements made by me in all sections of this application and that all documents provided by me to the Board in support of this application are complete and correct to the best of my knowledge and belief.

Signed:

Date:

III. ASSESSORS AND REFEREES

List the names and addresses of those you are asking to serve as assessors and referees.

1. **ASSESSORS:** Normally, assessors are past and present immediate supervisors who can attest to the quality of your work in psychology. (See Guideline 5). They should be sufficient in number to cover the experience requirements specified by Section 9 of the Psychologists Act, and should include the most recent superiors in your working career as listed on page 3. Assessors may or may not be psychologists.
2. **REFEREES:** Reference forms from psychologists are needed only when there are fewer than two people from among the applicant's assessors who are recognized as psychologists in their own jurisdictions. That is, there must be at least two psychology sources from among your assessors and referees. Referees should know the applicant's work performance.

IV. EDUCATION AND TRAINING

1. Colleges and Universities:

Institution	Dates of Attendance	Degree Awarded	Date of Award	Major Subject	Minor Subject
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- a.
- b.
- c.
- d.
- e.

2. Give the exact official titles of the Department and of the Programme in which the work for your graduate degree was done.

Department

Programme

Masters or equivalent:

Doctoral or equivalent:

3. Indicate briefly the content of any professional experience such as supervised practicum internship, field or laboratory training you have received as part of your degree requirements.

4. Transcripts: Each applicant is required to arrange that an OFFICIAL transcript of the courses and grades for undergraduate (where if applying at the masters level or if requested by the Board) and graduate degrees be sent by the universities DIRECTLY to the Registrar.

5. List any post-graduate seminars or workshops attended and any other relevant training, giving name, date, place and duration:

- a.
- b.
- c.
- d.
- e.

V. PROFESSIONAL EXPERIENCE

See Guideline [4] for a description of acceptable professional experience. In describing your duties, please do so in a way that will allow the Board to decide whether they meet the criteria of Guideline [4].

1. Present employment dates from:

Title or Position:

Organization or Institution:

General services offered by the Organization or Institution:

Your work consists of:

If part-time, state the average number of hours per week:

Name, position and address of your immediate supervisor:

2. Dates from: _____ to

Title or Position:

Organization or Institution:

General services offered by Organization or Institution:

Your work consisted of:

If part-time, state the average number of hours per week:

Name and current address of your supervisor:

3. Dates from: _____ to

Title or Position:

Organization or Institution:

General services offered by Organization or Institution:

Your work consisted of:

If part-time, state the average number of hours per week:

Name and current address of your supervisor:

(Please continue overleaf if necessary)

VI. PROFESSIONAL CREDENTIALS

1. If you are or have been registered, certified or licensed as a psychologist by a legal or professional board in any other jurisdiction, give the full details.

Name and address of agency board:

Date of original Licence or certificate:

Speciality, if designated:

Licence or certificate number:

Is the licence or certificate current? _____ Yes _____ No

Date of most recent renewal:

2. (a) Have you had an application registration, certification or licensing as a psychologist rejected in any jurisdiction? _____ Yes _____ No

If yes, give details. Use a separate sheet or sheets as necessary. (Note: a 'yes' response does not necessarily exclude an applicant from registration.)

- (b) Has any diploma, licence, or certificate granted to you ever been suspended or revoked? _____ Yes _____ No

If yes, give details. Use a separate sheet or sheets as necessary. (Note: a 'yes' response does not necessarily exclude an applicant from registration.)